

# Schumann Fund for New Jersey Grant Application Cover Page

*Before completing an application, please review our [mission](#) and [program priorities](#).*

Please check the applicable geographic scope of your grant request (check all that apply):

- Essex County
- Statewide public policy

Type of support

Check one:

- Operating support
- Project support

Check one:

- One-year grant support
- Multi-year grant support

Organization name: \_\_\_\_\_

Organization address: \_\_\_\_\_

Organization president/executive director contact information:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone number: \_\_\_\_\_

Grant request contact, if not executive director:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Phone number: \_\_\_\_\_

Organization website link: \_\_\_\_\_

Grant request amount: \_\_\_\_\_

# **Schumann Fund for New Jersey Application Narrative & Attachments**

- I. **Proposal Summary** – Briefly summarize your proposal. (Up to half a page, recommended)

**Narrative (up to 5 pages, recommended) (Please focus the bulk of the narrative on the Purpose of Grant)**

- II. **Organization Background** – Describe the work of your organization, addressing each of the following (as an alternative or a supplement to written descriptions for this section you are welcome to provide links to relevant materials):
- a. Organization history and mission
  - b. The need or problem that your organization and this project (if applicable) works to address
  - c. Population your organization serves, please include all demographics (race/ethnicity, socioeconomic status, geographic location, etc.)
  - d. How your organization incorporates diversity, equity, and inclusion in its operations and strategic plan
  - e. Recent organizational and/or programmatic accomplishments

- III. **Purpose of Grant** – Provide a clear description of the purpose of the grant. Please address the following components:
- a. Work to be undertaken
  - b. Describe how this work aligns with your mission and/or strategic plan
  - c. Staffing plan
  - d. Timeline
  - e. Collaborative efforts underway or contemplated
  - f. Please describe how your proposed work advances racial equity.
  - g. If applicable, describe how your proposed work advances or contributes to systems change and/or public policy.
  - h. Indicators of progress and anticipated outcomes
  - i. **For renewal grants:** please summarize your progress and highlight accomplishments to date.

- IV. **Attachments** – the following attachments should be submitted with your grant proposal:
- a. Brief bios of key staff and a list of the organization’s Board of Directors
  - b. Current organizational and project budget (the latter only if seeking project support) identifying all sources of revenue and categories and amounts of expenditures
  - c. Record of support and projected sources of future funding
  - d. A copy of the organization’s most recent audited financial statement, if available

e. Demographic data of Board and staff.

\*We strongly encourage organizations to report demographic data to Candid. If up-to-date demographic data is displayed on the organization's Candid profile, please indicate this in the application and we will refer to Candid. Alternatively, please submit your Board and staff demographic data as an attachment. [Click here](#) for guidance on Demographics via Candid.

f. Most recent organizational strategic plan

Please email the completed application to Program Associate [Kamille Oliveira](#).