

Schumann Fund for New Jersey Grant Application Cover Page

Before completing an application, please review our [mission](#) and [program priorities](#).

Please check the applicable geographic scope of your grant request (check all that apply):

- Essex County
- Statewide public policy

Type of support

Check one:

- Operating support
- Project support

Check one:

- One-year grant support
- Multi-year grant support

Organization name: _____

Organization address: _____

Organization president/executive director contact information:

Name: _____

Title: _____

Email: _____

Phone number: _____

Grant request contact, if not executive director:

Name: _____

Title: _____

Email: _____

Phone number: _____

Organization website link: _____

Grant request amount: _____

Schumann Fund for New Jersey Application Narrative & Attachments

- I. **Proposal Summary** – Briefly summarize your proposal. (Up to half a page, recommended)

Narrative (up to 5 pages, recommended) (Please focus the bulk of the narrative on the Purpose of Grant)

- II. **Organization Background** – Describe the work of your organization, addressing each of the following (as an alternative or a supplement to written descriptions for this section you are welcome to provide links to relevant materials):
- a. Organization history and mission
 - b. The need or problem that your organization and this project (if applicable) works to address
 - c. Population your organization serves, please include all demographics (race/ethnicity, socioeconomic status, geographic location, etc.)
 - d. How your organization incorporates diversity, equity, and inclusion in its operations and strategic plan
 - e. Recent organizational and/or programmatic accomplishments

- III. **Purpose of Grant** – Provide a clear description of the purpose of the grant. Please address the following components:
- a. Work to be undertaken
 - b. Describe how this work aligns with your mission and/or strategic plan
 - c. Staffing plan
 - d. Timeline
 - e. Collaborative efforts underway or contemplated
 - f. Please describe how your proposed work advances racial equity.
 - g. If applicable, describe how your proposed work advances or contributes to systems change and/or public policy.
 - h. Indicators of progress and anticipated outcomes
 - i. **For renewal grants:** please summarize your progress and highlight accomplishments to date.

- IV. **Attachments** – the following attachments should be submitted with your grant proposal:
- a. Brief bios of key staff and a list of the organization’s Board of Directors
 - b. Current organizational and project budget (the latter only if seeking project support) identifying all sources of revenue and categories and amounts of expenditures
 - c. Record of support and projected sources of future funding
 - d. A copy of the organization’s most recent audited financial statement, if available

e. Demographic data of Board and staff

*We strongly encourage organizations to report demographic data to Candid. If up-to-date demographic data is displayed on the organization's Candid profile, please indicate this in the application and we will refer to Candid. [Click here](#) for guidance on Demographics via Candid. Alternatively, please submit your Board and staff demographic data as an attachment. Please submit data in percentage format (ex: 44% of Board members are female).

f. Most recent organizational strategic plan

Please email the completed application to Program Associate [Kamille Oliveira](#).